



MY POSSIBILITIES

LEARN LIVE GROW

5-STEP APPLICATION PROCESS

Thank you for your interest in applying to My Possibilities! The application process allows the Admissions Committee, the client and the client's family to determine whether My Possibilities can best meet the needs of the client applying for admission (*applicants must be at least 18 years-old to apply*).

To determine eligibility for admission, My Possibilities has established the following requirements that must be met during the admissions process:

Step 1: Tour our facility. Tours are held on the second and fourth Tuesday of the month, 9:15 a.m. – 11 a.m. Call 469-998-4193 or email admissions@mptx.org to schedule a tour. We are located at 3601 Mapleshade Lane, Plano. (A reservation is required due to the number of requests for tours).

Step 2: Complete the online application and submit electronically to My Possibilities. The application is easily downloaded at mypossibilities.org. Select the admissions tab for steps.

Step 3: Submit the non-refundable Application Fee of \$200. Application Fee payment is accepted online or by check.

Step 4: Provide requested documents. A member of the Admissions Team will contact you via email to request relevant documents related to your applicant.

Step 5: Intake Appointment – Once the Enrollment Packet is complete, a member of the Admissions Team will contact you to schedule an on-site interview for the applicant and his/her family. During the Intake Appointment, the applicant and his/her family will have the opportunity to ask questions, clarify information or discuss any concerns they may have.

At the conclusion of the Intake Appointment, a determination will be made as to the next step in the enrollment process. If accepted into the program, you will be eligible to be added to the wait list "pool" for future openings.

If government funds are required for payment, contract and approvals must be in place prior to the commencement of enrollment.

My Possibilities does not discriminate on the basis of race, color, ethnicity, religion, age, or gender, in its admissions policy or programs. It is up to the discretion of the Admissions Committee as to who is accepted.



MY POSSIBILITIES
LEARN LIVE GROW



Academy Work Experience Program

Training Sites: UT Southwestern Medical Center, BlueCross BlueShield of Texas, Office Depot Distribution Center, Frito-Lay Distribution Center, Baylor Scott & White Health, Children's Health, Toyota Corporate Headquarters, Top Golf Headquarters, and AT&T Corporate Headquarters

The goal of LaunchAbility's Academy Work Experience Program is to provide adults with disabilities real work experience in jobs that are aligned with their strengths and interests. The training teaches hard and soft skills, work culture, and expectations that would apply to any workplace. Supervisors and mentors from the various training departments will be working directly with the trainees by teaching them job tasks and giving feedback on performance along with a My Possibilities Employment Consultant.

- Transition students who are over 18 are eligible candidates for this training.
- Qualified candidates will participate in one 7-week session in *one* identified department for that particular session. However, training sessions throughout the year will be located in a variety of departments. Expectations will change in accordance with the department and job identified for each session.
- Candidates must have patience, interact well with people, and be able to follow instructions.
- Candidates need a great attitude and the desire to work.



Sample Training Schedule:

Monday - Friday. Start times vary depending on department but are approximately: 8:30am-3:30pm.

Trainees will undergo 7 Weeks of Training in One of the following Occupations:

- Stocking/Order Pulling
- Supply/Mail Delivery
- Food Service
- Customer Service
- Environmental Services/Cleaning
- Clerical / Office Support

Process

- VR Counselors refer candidates via Work Experience
- My Possibilities schedules group interview/assessment date & time (if requested by VR)
- My Possibilities screens & confirms candidates
- *For hospital sessions only, trainees must be willing and able to get a TB screen (or provide documentation of screen within last year) and have had or started the 3-series HepB vaccine.*

Trainees receive a certificate upon completion of the program and the experience can be added to their resume. If permanent employment is offered to the trainee upon completion of the program, My Possibilities will support them with onboarding and any additional training needed. If there is not a job offered, the trainee will return to their corresponding ISDs transition program.

For additional information, please contact Morisa Myrick at 214.458.9700

mmyrick@mptx.org
www.mypossibilities.org