



**WASHINGTON APCO-NENA CHAPTER MEETING**  
**Tuesday, June 18th, 2019**  
**5:15 pm**  
**Summer Forum**  
**Spokane, WA**

**Minutes - DRAFT**

**The following people signed in:** Darlene Mainwaring, Brad Coughenour, Brenda Cantu, Lyle Hendrickson, Rick Anderson, Kristi Whitney, Brandy Elizalde, Shelby Wheaton, Marlo Erwick, Courtney Ellis, Brandy D'Intinosanto, Terri Sebree, Esther Duncan, Jerry Jensen, Jennifer Ducummon, Jennifer Crippen, Jenny Flick, Molly Elliott, Kimberli May, Heidi Harvill, Julie Walker, Eric Frank, Jerry Corder, Mark Bailey, Mike Evans, Mike Rawlings, Shayla Wadycki, Mark Janowski, Amy McCormick, Richard Kirton, Kris DeVore, Lora Ueland, Hannah Walter, Julie Buck, Steve Reinke, Angie Fode, Kim Lettrick, Tiffany Baxter, Joannie Kuhlmeier, Steve Romsberg, Tim Martindale, Deb Flewelling, Keith Flewelling, Dana Hanford

**CALL TO ORDER:** President Karl Hatton called the meeting to order at 1722, and thanked the Conference committee for their hard work on a successful conference.

**OFFICER REPORTS**

- Executive Council Report – Sheryl Mullen
  - Sheryl was not able to attend but had sent a written report. Karl relayed for her that the International Board of Directors elected to bring forth the policy manual changes related to joint chapters. The recommendations will come to the Executive Council for a vote and then will go to the general business meetings for a vote of the membership in Baltimore. Sheryl and other Executive Council reps will continue to voice our concerns and share the great work being done by joint chapters in the Western Region and beyond.
- APCO Treasurer's report – Richard Kirton
  - Copies of the report were available. Revenues as of 5/31/19 were \$28,536.18; Expenses were \$19,883.96 for a net of \$8652.22 and a balance of \$36,993.29.
  - **Motion:** Steve Reinke motioned to approve, Deb Flewelling 2<sup>nd</sup>.  
Discussion: none  
Approved unanimously

**Mission Statement:**

Join together as public safety communications professionals to lead, learn, and leverage our influence, for the benefit of our profession, the public safety workforce, and ultimately the public we serve.

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- NENA Treasurer's report – Bill Peters (not in attendance)
  - Bill had emailed report. Karl relayed there was no activity in May except for accrual of 7 cents interest. Total balance (checking and savings) is \$12,947.34.
  - **Motion:** Joannie Kuhlmeier motioned to approve, Dana Hanford 2<sup>nd</sup>  
Discussion: None  
Approved unanimously
  - Karl stated a review of both the NENA and APCO financials is underway.
- Commercial Representative's Report – Dana Hanford  
Summary: Seeking swag donations from commercial members and reps including lanyards. Dana is also actively encouraging the WA based vendors to join the chapter.
- West Side Ambassador – Tim Martindale, no report
- Vice-President's Report – Lora Ueland  
Summary: Thanks and appreciation to the Membership Engagement Committee: Julie Buck, Lori Markham, Kris DeVore, Della Mauler, Jay Atwood, and Tim Martindale. We are seeking content for the next newsletter edition. A MEC meeting is scheduled for Wednesday 6/19 and open to all interested persons.
- President's Report – Karl Hatton  
Summary: Thanks to the committees and chairs for their work for the Chapter. Several have been revamped, rebranded and re-energized and we're seeing the fruits of their labor. TERT is a focus to provide training with goal of responding to significant events to help other Centers in times of crisis. Karl spoke of efforts for state-wide certification highlighting contacts with many groups and the need to engage labor, specifically Teamsters.

**STANDING REPORTS**

- Forums Committee – Richard Kirton  
Summary: A flyer is at registration table for the Fall Conference. Registration is open at [eventleaf.com/pscc](http://eventleaf.com/pscc). Dates are October 8-11<sup>th</sup> in Kennewick and call for papers is still open for a few more weeks. Also at the registration table is a FAQ for certification and sticky note pads for people to take back to their agency.
- Awards Committee – Karl Hatton reported for Jay Atwood  
Summary: Deadline for Awards is July 1<sup>st</sup>.
- Chapter Services Committee – Molly Elliott  
Summary: The committee has been working on several memorials, retiree write-ups and site visits. The retirees have elected to not come to the Fall Conference although we will recognize them anyway. The committee is working on updating the various scholarship forms to reflect the move from a Summer conference to a Fall date. Molly encouraged all to participate in the basket auction, both in donating and bidding on baskets as it is a good fundraiser for the chapter.

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The meeting was suspended at 5:57 for dinner. Meeting reconvened at 6:26.

- PGAC – Keith Flewelling

Summary: Keith stressed it is important for all labor to be involved in the certification effort. He suggested PSAPs ask their guilds/associations to write a letter of support that can be used with legislators. Karl acknowledged Keith for his good work with the legislative issues including the raising of the 1/10<sup>th</sup> of 1% sales tax.

- SIEC – Keith Flewelling

Summary: State Interoperability Executive Committee is moving from under OCIO to the Military Department. This committee will be expanding to advisory role for all public safety land-mobile-radio in the State; previously the role was for state agencies only and reflects the realization we are a system of systems state-wide. The move to the Military Department is seen as a positive as it puts them under the same structure as the 911 Office.

**NEW BUSINESS**

- Elections – Karl Hatton

Summary: Elections will be held at the October conference for positions of Vice-President (6-year commitment through cycle), Executive Council Rep (4 years) East-Side Ambassador and Commercial Representative (2 years for each). The Chapter Executive Committee will establish a Nominating Committee with nominations closing on August 31<sup>st</sup>.

- Audit Committee – Karl Hatton

Summary: A committee to review the financial operations of both APCO and NENA business was created. Members are Katy Myers, Della Mauler, Mike Rawlings, Mary Sue Robey, Andy Leneweaver and Julie Buck. The goal is to verify the processes and policies are acceptable and to make recommendations on if further review is needed. The committee will report out at the Fall Conference.

Motion to adjourn by Tim Martindale, 2<sup>nd</sup> Molly Elliott. Meeting adjourned at 6:37.

**Next Meeting: Fall Conference**